

MEMORANDUM

TO:

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FROM:

Melissa Fahy

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SDAEP Board Meeting Conference Call March 17, 2022 Meeting Minutes

Meeting was **called to order** at 10:42am CT by President Colin Chatterton. Board members that were present were Linda Watts, Bob Miller, Gary Haag, and Nick Lamkey. Brian Faris with SD DANR and Association Manager Melissa Fahy were also present.

Review/Approve Minutes from previous meeting:

A motion was made by Gary Haag to approve the February 18, 2022 board meeting minutes with minor corrections to the 8-Hour course dates. A second was made by Bob Miller. Motion was passed.

2022 HAZWOPER Courses:

Melissa presented an update on the 2022 8-hour Refresher courses and the 40-Hour Certification course. For the Pierre course on March 22, there are currently 32 attendees registered (8 virtual and 24 in-person). Melissa has set up the breaks with the hotel and will be in Pierre for the course. For the course at Ellsworth AFB, there are currently 17 attendees registered (3 virtual and 14 in-person). Lunch will be provided by Kevin Goyer and the Ellsworth AFB staff.

The 40-Hour Certification course is scheduled with Shawn for April 8-5, 2022. Registration is available on the SDAEP website. During discussions when scheduling, there was a potential of 8 attendees (3 from GeoTek, 3 from the City of Sioux Falls, and 2 from Dockendorf Equipment) and a possible student from USD. Melissa will be in contact with those companies to confirm registration for the 40-Hour course.

Financial Report:

Linda Watts presented the financial report. There was \$20,751.48 in the checking account, \$1078.00 in the Conference account, \$1,300 in the Scholarship account, and \$909.90 in savings. Total amount in the accounts was \$24,039.38. A motion was made by Bob Miller to approve the treasurer's report, and a second was made by Gary Haag. Motion was passed.

2022 Environmental & Water Quality Conference Update:

Brian Faris gave an update on the water quality conference. The conference will be held virtually on the afternoon of March 23 and the morning of March 24. The conference agenda and abstracts were emailed out on March 15. After the conference, Brian will email out a survey to conference attendees to get their reactions and responses from the virtual format and ideas on the conference in future. Brian will share the survey responses at the next SDAEP board meeting.

SDAEP Annual Meeting

An annual membership meeting has been scheduled West River for the evening of April 26th, which is the night before the Western Hydrology Conference. The board decided on Murphy's Pub & Grill in Rapid City for the location of the meeting/social. There will be a brief membership meeting to discuss the organization, current board members, general budget, and future growth for the organization followed by a social with drinks and appetizers. A budget of \$200-\$250 was voted on by the board for the West River meeting.

The board also discussed a date and location for an East River membership meeting. Possible dates included piggy-backing the 40-Hour course during the week of April 5th or corresponding with another event going on in Sioux Falls (Earth Day and Friends of the Big Sioux River events). Colin will check the calendar and see what dates would work the best and email the board with recommendations.

Newsletter/Membership/Website update:

Melissa has updated the website with the registration of the 40-Hour HAZWOPER Course. Colin will finalize the membership documents that were emailed out prior to last meeting and Melissa will make copies to hand out at the West River and East River meetings and during the Western Hydrology Conference.

Other Business:

Melissa registered SDAEP for a booth at the Western Hydrology Conference which will be held on April 27th at the Monument in Rapid City. The booth includes 2 attendee tickets and lunch. Gary Haag and Colin Chatterton will be the SDAEP representatives attending this conference.

Next Meeting:

The next meet was scheduled for May 5, 2022 at 10:30am CT/9:30am MT; however, due to scheduling conflicts, the meeting was moved to June 2, 2022.

A motion was made by Gary Haag at 11:45 am to adjourn the meeting, with a second by Bob Miller. Motion was passed.

Submitted by,
Melissa Fahy
SDAEP Association Manager