

## MEMORANDUM

### TO:

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Robert Prann  
Tom Marshall

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### FROM:

Melissa Fahy

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### SDAEP Board Meeting Conference Call January 6, 2023 Meeting Minutes

Meeting was **called to order** at 10:35am CT by President Colin Chatterton. Board members that were present were Linda Watts, Bob Miller, Gary Haag, Bob Prann, and Tom Marshall. Brian Faris with the SD DANR and Melissa Fahy, Association Manager were also present.

#### **Review/Approve Minutes from previous meeting:**

A motion was made by Gary Haag to approve the December 6, 2022 board meeting notes. A second was made by Bob Prann. Motion was passed.

#### **Financial Report:**

Linda Watts presented the financial report. There was \$17,373.02 in the checking account, \$1078.00 in the Annual Meeting account, \$1,300.44 in the Scholarship account, and \$910.24 in savings. Total amount in the accounts was \$20,661.70. A motion was made by Tom Marshall to approve the treasurer's report, and a second was made by Gary Haag. Motion was passed.

#### **2023 HAZWOPER Courses:**

Melissa Fahy gave an updated on the 8-Hr course locations and dates. The Sioux Falls courses were moved up a day for the Water Purification Plant to host a 24-Hour class with Shawn. The Sioux Falls courses will now be held on March 2 & 3. The Pierre course will be held at the AmericInn hotel in Fort Pierre on March 20. Melissa signed the contract for the conference center at a cost of \$700 for the day and will bring in break items. The Rapid City course will be held on March 21 at Ellsworth AFB, and the Lead course will be held on March 22 at the Sanford Labs. Melissa will contact Cheyenne Crossing or Pizza Labs to cater lunch. Melissa also mentioned that the registration was available on the website and she will send out the information for registration after today's board meeting.

#### **2023 Environmental & Water Quality Conference:**

Brian Faris gave an update on the agenda for the Environmental & Water Quality Conference. A second call for speakers will be sent later this week along with the zoom link for registering for the conference. Melissa will add the Zoom Link to the SDAEP website and the newsletter. If the board has any other topic or speaker ideas, please send them to Brian.

#### **SDAEP Annual Membership Meetings**

The SDAEP Annual Meetings will be held on March 2 (East River) and on April 19 (West River). The East River meeting will piggyback the 8-Hr Refresher. Melissa presented location ideas for the East

River meeting which included Crooked Pint, Eighty-One Arcade Bar, Fernson Brewery, Let It Fly, or Shenanigan's. The board discussed these locations and narrowed it down to Crooked Pint and Eighty-One Arcade Bar based on their location proximity to the 8-Hr class. Melissa mentioned that Crooked Pint had a private room, but could only fit about 10-12 people. Eighty-One Arcade Bar does not have a private room, but it not very busy on a Thursday night and could accommodate a small group. The board agreed to host the East River meeting at Eighty-One Arcade Bar as it could be a draw for people to come and do something different. The West River meeting will be held at Murphy's Pub in Rapid City as it was in 2022.

**Newsletter/Website Update:**

Melissa is currently updating the newsletter to include the Refresher courses and annual meetings and will send it out after the board meeting. She also mentioned that the 8-Hr registration and the 2023 membership renewals were available on the website.

**Next Meeting:**

The next meeting was scheduled for February 14, 2023, but due to scheduling conflicts, it was moved to February 21, 2023 at 9:00 am CT/8:00 am MT.

A motion was made by Gary Haag at 11:20am CT to adjourn the meeting, with a second by Tom Marshall. Motion was passed.

Submitted by,  
Melissa Fahy  
SDAEP Association Manager