

MEMORANDUM

TO:

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FROM:

Melissa Fahy

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SDAEP Board Meeting Conference Call February 18, 2022 Meeting Minutes

Meeting was **called to order** at 10:41am CT by President Colin Chatterton. Board members that were present were Linda Watts, Bob Miller, Gary Haag, Bob Prann, and Nick Lamkey. Brian Faris and Brian Walsh with SD DANR and Association Manager Melissa Fahy were also present.

Review/Approve Minutes from previous meeting:

A motion was made by Gary Haag to approve the January 13, 2022 board meeting minutes with minor corrections. A second was made by Bob Miller. Motion was passed.

Financial Report:

Linda Watts presented the financial report. There was \$15,657.03 in the checking account, \$1078.00 in the Conference account, \$1,200 in the Scholarship account, and \$909.89 in savings. Total amount in the accounts was \$18,844.92. There were 2 checks that Linda received for booth registration for the Water Quality Conference. Brian Faris will check with them to see if they want SDAEP to send the checks back, or donate the money to the scholarship program. A motion was made by Gary Haag to approve the treasurer's report, and a second was made by Bob Prann. Motion was passed.

2022 Environmental & Water Quality Conference Update:

Brian Faris and Brian Walsh gave an update on the water quality conference. The conference will be held as Virtual Only for 2022. It will be split between 2 days – afternoon of March 23rd and the morning of March 24th. They are hoping to get an agenda out next week. The conference will be done via Zoom Video Conferencing and links will be sent out with the conference agenda. There has been some discussion as to having the conference be virtual every year, but there has not been a final decision on that. After the conference, SDAEP will have a board meeting to discuss future involvement on lining up speakers and increase attendance.

2022 HAZWOPER Course Review:

Melissa presented an update on the 2022 8-hour Refresher courses. There are currently 20 attendees registered for Feb 28 and 22 registered for March 1 in Sioux Falls, 32 registered for March 23 in Pierre with 8 attending remotely, and 18 registered for March 24 at Ellsworth AFB. Melissa mentioned that several DANR folks registered through the website and paid for the classes via PayPal. She spoke with several departments and since the merger, each department is in charge of registering their own folks, instead of going through one point of contact. The board agreed that

since several have already paid the full rate, all DANR attendees will pay the full rate and no discounts will be given.

Melissa had been in contact with Shawn about scheduling a 40-Hour HAZWOPER Certification course for SDAEP members. The course will be held at the Water Purification Plant in Sioux Falls the week of April 18th. Shawn will do 4 10-Hour days to get the required 40 hours. There are currently 6 attendees that would be taking the class. During the meeting, Colin found one more city employee that needs the course to bring the attendance up to 7. The board agreed on a registration price of \$800/person. The board also discussed having a discounted price for college students, which would include the 40-Hour course and SDAEP membership. The board agreed that the discount for college students would be 50%, or \$400/person. The students can contact Melissa directly to get the promotion code for the discount.

SDAEP Annual Meeting

With the Water Quality conference going virtual again in 2022, the board discussed ideas on how to have the annual membership meeting. Ideas that were discussed included having a business meeting via Zoom with the current members like last year or having two meetings – one east river and one west river – during the association socials to discuss the organization and have a speaker available for a round-table discussion at each location. The board will discuss further at the March meeting.

Newsletter/Membership/Website update:

Prior to the meeting, Colin sent out draft documents for Professional and Student memberships. The board will review the documents to discuss at the March meeting. Melissa will work on updating the website to include registrations for the 40-Hour course.

Next Meeting:

The next meet was scheduled for March 17, 2022 at 10:30am CT/9:30am MT.

A motion was made by Gary Haag at 12:06pm to adjourn the meeting, with a second by Bob Miller. Motion was passed.

Submitted by,
Melissa Fahy
SDAEP Association Manager