

MEMORANDUM

TO:

Bob Miller
Gary Haag
Linda Watts
Brett Schutte
Colin Chatterton
Robert Prann
Tom Marshall

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FROM:

Melissa Fahy

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SDAEP Board Meeting Conference Call December 6, 2022 Meeting Minutes

Meeting was **called to order** at 9:05am CT by President Colin Chatterton. Board members that were present were Linda Watts, Bob Miller, Gary Haag, Bob Prann, and Tom Marshall. Association Manager Melissa Fahy was also present.

Review/Approve Minutes from previous meeting:

A motion was made by Gary Haag to approve the October 20, 2022 board meeting notes. A second was made by Tom Marshall. Motion was passed.

Financial Report:

Linda Watts presented the financial report. There was \$17,373.02 in the checking account, \$1078.00 in the Annual Meeting account, \$1,300.27 in the Scholarship account, and \$910.12 in savings. Total amount in the accounts was \$20,661.41. A motion was made by Tom Marshall to approve the treasurer's report, and a second was made by Gary Haag. Motion was passed.

2023 HAZWOPER Courses:

Melissa Fahy gave an updated on the 8-Hr course locations and dates. The Sioux Falls courses will be held on March 1 & 2, 2023 at the Water Purification Plant. The Pierre course will be held on March 20, 2023; however, a location was yet to be determined. The Rapid City course will be held on March 21, 2023 at Ellsworth AFB and the Lead course will be held on March 22, 2023 at the Sanford Lab. The board discussed locations for the Pierre course – Ramkota as was in the past, the visitor building at Capital Lake, or the AmericInn across the river in Fort Pierre. Melissa mentioned that SDSWMA held training at the AmericInn in April 2022 and the conference room rental was really reasonable and since they don't offer catering services, you bring your own food into the hotel. It would be a much less expensive option than the Ramkota. The board agreed to having the 8-Hr course at the AmericInn in Fort Pierre. Melissa also mentioned that it has been a very long time since there was an increase in the registration fees for the 8-Hr courses. The board discussed raising the price of the course by \$5 to \$125 for Sioux Falls, Pierre & Rapid City and to \$135 for Lead. A motion was made by Gary Haag to increase the rates for the 8-Hr course by \$5, and a second was made by Bob Miller. Motion was passed.

SDAEP Annual Membership Meetings

The board discussed dates for the West River and East River membership meetings. Melissa mentioned that the Western Hydrology Conference will be on Thurs. April 20, 2023. The board agreed to have the West River meeting the evening before the conference, on April 19 at Murphy's

Pub in Rapid City. Melissa will contact Galen to see if there was a way to get the word out that SDAEP will have an annual meeting the night before the conference. A tentative date for the East River meeting is March 2, to piggy-back the 8-Hr course. A location will be decided on via email.

Newsletter/Website Update:

Melissa is currently updating the newsletter to include the Refresher courses and annual meetings. She will also be working on getting them up on the website for registrations and renewals.

Next Meeting:

The next meeting is scheduled for January 10, 2023 at 10:30am CT/9:30am MT.

A motion was made by Gary Haag at 9:50am CT to adjourn the meeting, with a second by Bob Miller. Motion was passed.

Submitted by,
Melissa Fahy
SDAEP Association Manager