

## MEMORANDUM

| <b>TO:</b>       | <b>PHONE</b> | <b>FAX</b> | <b>EMAIL</b>   |
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|--------------|----------|--|--|
| <b>FROM:</b> |          |  |  |
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### SDAEP Board Meeting Conference Call May 28, 2020 Meeting Minutes

Meeting was **called to order** at 10:35am CT by President Gary Haag. Board members that were present were Nick Lamkey, Colin Chatterton, Bob Prann, and Linda Watts. Association Manger Melissa Fahy was also present.

#### **Review/Approve Minutes from previous meeting:**

A motion was made by Colin Chatterton to approve the April 30, 2020 board meeting minutes. A second was made by Bob Prann. Motion was passed.

#### **Financial Report:**

Linda Watts presented the financial report. There was \$18,331.84 in the checking account, \$2,278.00 in the GW Conference account, and \$909.68 in savings. Total amount in the accounts was \$21,519.52. A motion was made by Nick Lamkey to approve the treasurers report, and seconded by Bob Prann. Motion was passed.

#### **2020 Rescheduled HAZWOPER Courses:**

Melissa presented an update on the rescheduled 8 Hr. courses. The final Zoom Video Conferencing course was scheduled for June 17. There are approximately 12 people that have signed up or have interest in taking this course. Shawn's still hoping to get a 40 Hr. HAZWOPER course in sometime this summer. Once that is scheduled, Melissa will pass the word out to the members.

#### **Newsletter/Membership/Website update:**

The last newsletter was sent out at the end of June. Melissa will work on adding health and safety information she received from Shawn about COVID-19 to the website. Discussion was also made to add scholarship auction items to the website prior to the Annual Meeting in 2021 to give people a glimpse of what will be available to bid on. In the next newsletter, Melissa will put the word out for joining the scholarship committee.

#### **Next Meeting:**

The next meet was scheduled for July 23, 2020; however, due to schedule conflicts, the meeting was rescheduled for August 13 at 10:30am CT/9:30am MT. The board is to think about scholarship fundraisers they could do throughout the year.

A motion was made by Colin Chatterton at 10:58 am to adjourn the meeting, with a second by Linda Watts. Motion was passed.

Submitted by,  
Melissa Fahy  
SDAEP Association Manager