

MEMORANDUM

TO:	PHONE	FAX	EMAIL
Bob Miller	348-0111	721-0265	bob@thechemistrylab.com
Gary Haag	673-9314	673-9208	g Haag@fs.fed.us
Linda Watts	335-5512	335-0773	lwatts@geotekeng.com
Brett Schutte	995-8162		brett.schutte@state.sd.us
Colin Chatterton	367-8282		CChatterton@siouxfalls.org
Bob Prann	388-0029		rprann@amengtest.com
Nick Lamkey	677-3923		nick.lamkey@usd.edu

FROM:			
Melissa Fahy	359-1596		sdaep@yahoo.com

SDAEP Board Meeting Conference Call March 19, 2020 Meeting Minutes

Meeting was **called to order** at 10:40am CT by President Gary Haag. Board members that were present were Bob Miller, Colin Chatterton, Brett Schutte, and Bob Prann. Association Manger Melissa Fahy was also present.

Review/Approve Minutes from previous meeting:

A motion was made by Colin Chatterton to approve the February 19, 2020 board meeting minutes. A second was made by Bob Prann. Motion was passed.

Financial Report:

Linda Watts unavailable for the meeting, but emailed the financial report to the board. As of March 19, 2020, there was \$21,252.22 in the checking account, \$2,278.00 in the GW Conference account, \$809.66 in savings, and \$100.00 in the scholarship account. Total amount in the accounts was \$24,439.88. Linda also noted in her email that she has paid both of Shawn's invoices (\$2929.44 for Sioux Falls courses and \$2576.46 for Lead/RC courses) and has also paid the Cheyenne Crossing bill (\$1,144.00).

2020 HAZWOPER Courses:

Melissa presented the final 8 Hr attendance numbers:

- Sioux Falls (Feb 27) - 37 attendees
- Sioux Falls (Feb 28) - 22 attendees
- Lead (Mar 12) - 36 attendees
- Rapid City (Mar 13 at EAFB) - 15 attendees
- Pierre (postponed from March 17) - currently 49 registered

Due to the COVID-19 pandemic, the Pierre 8 Hr course was postponed and will need to be rescheduled. Melissa discussed this with Shawn, and he is looking at May 12th as a make-up date. The board discussed possible locations to have the 8 Hr course - AmericInn in Ft Pierre, Ramkota, Capitol Lake Visitor's Center. Melissa will talk with each facility and check on availability. Since the Pierre course was postponed, the board agreed that a full refund will be offered to those that would not be able to attend the make-up course.

Also due to the COVID-19 pandemic and the governor's recommendations at the time, the SDAEP Annual Meeting and the Groundwater conference were canceled. These events will not be rescheduled and no fees or penalties were assessed by the hotel.

2020 SDAEP Scholarship:

The board reviewed the 4 scholarships that were submitted for the 2020 Scholarship. Melissa presented the final scores:

Anna Prchel – 450 points
Hanna Westergaard – 412 points
Spencer Hershman – 380 points
Manual Sanchez Rios – 270 points

Melissa mentioned that according to the scholarship application information, SDAEP will award up to \$2000 in scholarships. The board discussed awarding 2 scholarships: a \$1000 scholarship to the top score, and a \$500 scholarship to the 2nd place score. Brett Schutte made a motion to award Anna Prchel a \$1,000 scholarship and Hanna Westergaard a \$500 scholarship. Second was made by Colin Chatterton. Motion passed.

Newsletter/Membership/Website update:

Melissa sent out the Spring Newsletter in early March. She will work on website updates with information on the Pierre 8 Hr course as well as information on the Western Hydrogology Conference. Melissa will also add health and safety information she received from Shawn about COVID-19.

Next Meeting:

The next meet was scheduled for April 23, 2020 at 10:30am CT/9:30am MT. The board is to think about scholarship fundraisers they could do throughout the year.

A motion was made by Bob Miller at 11:11am to adjourn the meeting, with a second by Colin Chatterton. Motion passed.

Submitted by,
Melissa Fahy
SDAEP Association Manager