

**MEMORANDUM**

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**FROM:**  
Melissa Fahy 359-1596 [sdaep@yahoo.com](mailto:sdaep@yahoo.com)

**SDAEP Board Meeting  
Conference Call  
April 30, 2020 Meeting Minutes**

Meeting was **called to order** at 10:38am CT by President Gary Haag. Board members that were present were Bob Miller, Nick Lamkey, and Linda Watts. Association Manger Melissa Fahy was also present.

**Review/Approve Minutes from previous meeting:**

A motion was made by Bob Miller to approve the March 19, 2020 board meeting minutes. A second was made by Nick Lamkey. Motion was passed.

**Financial Report:**

Linda Watts presented the financial report. There was \$18,869.70 in the checking account, \$2,278.00 in the GW Conference account, \$909.67 in savings, and \$100.00 in the scholarship account. Total amount in the accounts was \$22,057.37. A motion was made by Nick Lamkey to approve the treasures report, and seconded by Bob Miller. Motion was passed.

Linda also noted that she has not done anything with the money in the GW conference account. The board discussed giving full or partial refunds to the sponsors and vendors since the GW conference was canceled. A motion was made by Bob Miller and a second by Nick Lamkey to issue a refund to the conference sponsors and vendors. Melissa will touch base with Georgina and get the list from her on who was a sponsor and who was a vendor. She will contact each one and offer them a full refund, a partial refund, or give them the option of donating to the SDAEP Scholarship fund.

**2020 Rescheduled HAZWOPER Courses:**

Melissa presented an update on the rescheduled 8 Hr courses. The DENR had 2 Zoom Video conferencing sessions with Shawn on April 14 and April 16. There are still about 12 people that were registered for the Pierre course that need to make it up. Melissa noted that Shawn offered to do a 3<sup>rd</sup> Zoom session for SDAEP at no charge on June 16 or 17<sup>th</sup>. Shawn was also hoping to have the 40 Hr course in Sioux Falls on May 26-29, 2020 and anyone that wanted the in-person 8 Hr course could attend 1 day during the 40 hour course. Melissa will email the remaining course registrants to see which option would work best for them. The board also discussed paying Shawn for the 3<sup>rd</sup> Zoom Video course at a reduced rate of \$300.

**Newsletter/Membership/Website update:**

Melissa will work on the next Newsletter which is scheduled for June. She will also work on website updates with information on the Pierre 8 Hr course as well as information on the Western Hydrogology Conference. Melissa will also add health and safety information she received from Shawn about COVID-19.

**Other Business:**

Gary announced that he will be retiring in October. His membership is paid up through March 2021 so he has agreed to stay on as SDAEP President after October.

**Next Meeting:**

The next meet was scheduled for May 21, 2020; however, due to schedule conflicts, the meeting was rescheduled for May 28 at 10:30am CT/9:30am MT. The board is to think about scholarship fundraisers they could do throughout the year.

A motion was made by Linda Watts at 11:12am to adjourn the meeting, with a second by Bob Miller. Motion passed.

Submitted by,  
Melissa Fahy  
SDAEP Association Manager