

## MEMORANDUM

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<b>FROM:</b>		
Melissa Fahy	359-1596	<a href="mailto:sdaep@yahoo.com">sdaep@yahoo.com</a>

### **SDAEP Board Meeting Conference Call September 27, 2018 Meeting Minutes**

**Called to order** at 10:33 am CT by President Gary Haag. Board members present were Bob Miller, Stevie Holmes, Linda Watts, Brett Schutte, Colin Chatterton, and Bob Prann. Melissa Fahy was also present.

#### **Review/Approve Minutes from previous meeting:**

A motion was made by Stevie Holmes to approve the July 26, 2018 board meeting minutes with the date correction. A second was made by Colin Chatterton. Motion was passed.

#### **Financial Report:**

Linda Watts presented the financial report. There is \$10,207.97 in the checking account, \$165.75 in the GW Conference account, \$808.83 in savings, and \$10,540.67 in the CD. Total amount in the accounts is \$21,723.22. Linda mentioned that the CD automatically rolled over with Great Western Bank. She also reported that the scholarship awards were mailed out in August and both checks have been cashed. A motion was made by Bob Miller to approve the financial report. A second was made by Bob Prann. Motion was passed.

#### **2019 HAZWOPER Course Planning:**

The dates have been confirmed and are set for the 2019 8 Hr OSHA Refresher courses. Sioux Falls classes will be held on February 20 & 21, Lead and Rapid City classes will be held on March 7 & 8, and the Pierre class will be held on Mon. March 10, in conjunction with the GW Conference (March 11 & 12). Melissa will touch base with the folks at the Water Purification Plant in Sioux Falls for use of their conference room for the courses in Sioux Falls. Melissa will also be in touch with Shawn to get his cost estimate for the classes.

#### **Speakers for SDAEP Annual Meeting**

The board discussed potential speakers for the SDAEP Annual Meeting on March 10, 2018. Ideas and topics discussed were: state resources that responded to Hurricane Florence, Emerald Ash Borer with Dr. John Ball (SDSU), The Blue Cell for emergency management (will have to pay for this speaker), and Tim Cowman, State Geologist, and RESPEC project on flow stream modeling. Melissa will also forward these topics and speaker ideas to Kayla and Georgina for GW Conference planning.

#### **Newsletter/Membership/Website update:**

Melissa is working on website updates and will have the next Newsletter done by the October board meeting.

**Next Meeting:**

The next board meeting was scheduled for Thurs. October 25, 2018 at 10:30 am CT/9:30 am MT.

A motion was made by Colin Chatterton at 11:05 am to adjourn the meeting, with a second by Brett Schutte. Motion passed.

Submitted by,  
Melissa Fahy  
SDAEP Association Manager