

## MEMORANDUM

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<b>FROM:</b>			
Melissa Fahy	216-3256		<a href="mailto:sdaep@yahoo.com">sdaep@yahoo.com</a>

### **SDAEP Board Meeting Ramkota Hotel Lounge, Pierre, SD March 27, 2018 Board Meeting Minutes**

**Called to order** at 5:36 pm CT by President Bakeberg. Board members present were Bob Miller, Gary Haag, Linda Watts, and Stevie Holmes. Melissa Fahy was also present.

#### **Review/Approve Minutes from previous meeting:**

A motion was made by Gary Haag to approve the February 13, 2018 minutes. A second was made by Bob Miller. Motion was passed.

#### **Financial Report:**

Linda presented the financial report as follows:

- Main Checking: \$11,379.13
- GW Conference Checking: \$2,290.00
- Savings: \$808.58
- CD: \$10,540.67
- Total: \$\$25,036.38

Linda also presented the 2018 Budget sheet. Adjustments were made to the budget income (conference sponsorship reduced to \$2,175) for a projected income of \$25,086.40. Adjustments were also made to the budget expenses (scholarship award reduced to \$2,000 and DENR conference expenses increased to \$3430.65) for projected expenses of \$29,224.27. A motion was made by Stevie Holmes to approve the Financial Report and Budget (with adjustments). A second was made by Gary Haag. Motion passed.

#### **2018 8 Hour and 40 Hour Courses:**

Melissa Fahy gave an update on 40 Hr and 8 Hr registrations. Sioux Falls, Sanford, and Pierre courses have all been completed. There were 7 attendees for the 40 Hr Course in Sioux Falls, and 141 attendees for the 8 Hr courses. There are 15 registered for the remaining 8 Hr course at Ellsworth AFB and 3 registered through SDAEP that will attend Shawn's 8 Hr class at the Sioux Falls Wastewater Treatment Plant. Total attendance for 2018 is 159, which is slightly down from 166 in 2017.

#### **Groundwater Conference Update:**

Kayla Fawcett provided a Groundwater Conference report to the board. The DENR has received \$2,290 from 8 sponsorships and exhibitors. They also received a last minute sponsorship from Pine Environmental. The estimated conference expense (facility, food, and door prizes) is approximately \$3,430.65. The estimated SDAEP contribution for the conference is approximately \$1,140.65 (depending on final facility costs and moderator breakfast).

The 2019 8 Hr Refresher Class and DENR Conference has already been scheduled with the Ramkota for March 11-13, 2019. Prior to the 2019 Groundwater Conference, SDAEP will survey the members for speaker topics and ideas.

**Newsletter/Membership/Website update:**

The Winter/Spring 2018 Newsletter was emailed to the members on March 13, 2018 with the final Groundwater Conference agenda and Annual Membership meeting information. The website has been updated and maintained with accurate membership and OSHA class registration numbers. There are currently 36 active members, with 15 more that need to be invoiced for membership.

**Other Business:**

Stevie Holmes presented to the board the Scholarship committee's recommendations for the 2018 Scholarship awards. The committee recommends awarding a \$1,000 scholarship to Chandra Man Karki, a graduate student and USD in Chemistry, and a \$1,000 scholarship to Thomas Trautman, a sophomore at SDSM&T in mechanical engineering. Chandra is a current member of SDAEP and Thomas is the son of Carolyn Trautman who is a current member of SDAEP.

Melissa mentioned that Alan's and Gary's term limits are up on the SDAEP Board of Directors. Gary has agreed to stay on the board for another 3 year term. Alan will not renew his position. Nominations will be taken from the floor at the Annual Meeting to fill 3 positions.

**Next Meeting:**

The Annual Membership Meeting will begin at 6:30 PM in Gallery DE at the Ramkota. The next Board meeting will be on Thurs. April 26, 2018 via conference call.

A motion was made by Linda Watts at 6:15 pm to adjourn the meeting, with a second by Bob Miller. Motion passed.

Submitted by,  
Melissa Fahy  
SDAEP Association Manager