

## MEMORANDUM

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<b>FROM:</b>			
Melissa Fahy	359-1596		<a href="mailto:sdaep@yahoo.com">sdaep@yahoo.com</a>

### SDAEP Board Meeting Conference Call September 21, 2017 Meeting Minutes

**Called to order** at 10:38 am CT by President Bakeberg. Board members present were Bob Miller, Gary Haag, Alan Bakeberg, Linda, and Stevie Holmes. Melissa Fahy was also present.

#### **Review/Approve Minutes from previous meeting:**

A couple of corrections were noted on the August 24, 2017 meeting minutes. Stevie Holmes and John Scheetz names were misspelled. A motion was made by Gary Haag to approve the minutes with corrections from the August 24, 2017 board meeting. Second by Linda Watts. Motion passed.

#### **Financial Report:**

Linda presented the financial report as follows:

Main Checking: \$6,807.73  
GW Conference Checking: \$115  
Savings: \$6,012.12  
CD: \$10,540.67  
Total: \$23,475.52

A motion was made by Gary Haag to approve the Financial Report. Second made by Bob Miller. Motion passed. There was also discussion of switching banks. Great Western has not been easy to work with so Linda recommended that we move the checking and savings accounts to 1<sup>st</sup> National Bank, and leave the CD with Great Western until it is up for renewal. The Board gave the OK to make the switch and to remove Carolyn from the account and add Melissa. Melissa will meet with Linda to do this in person.

#### **2018--8 Hour and 40 Hour Planning:**

The Board was given 2 proposals for review – one from Nathan Barton of Wasteline, Inc. and the other from Shawn Burress of Transportation and Industrial Services, Inc. Shawn's price was lower, and based on the continued relationship Shawn has with SDAEP, the Board decided to stay with Shawn as the 8 Hour and 40 Hour instructor for 2018. A motion was made by Bob Miller to approve Shawn. Second by Gary Haag. Motion passed. Melissa will contact Shawn about the discount that he has given us in the past if we pay before the end of the year. Melissa will also be in contact with the Ramkota hotels in Sioux Falls and Pierre about contracts.

#### **NAEP Affiliate Chapter Interest:**

Discussion continued on SDAEP joining NAEP. The board decided that this idea should be presented at the Annual Membership Meeting to discuss the pros and cons of joining NAEP.

**Newsletter update:**

Melissa talked with Carolyn about the status of the newsletter. Carolyn stated that "it is not getting done". With the transition between association managers, Melissa hopes to have access to the newsletter after the SD Solid Waste Conference at the end of September.

Discussion was also made about the membership list and board member access to contact information of SDAEP members. Melissa will be meeting with Anitra soon for training on the website and will discuss these with her.

**Other Business:**

Melissa has set up a new mailing address. The new address for SDAEP is:

P.O. Box 88854

Sioux Falls, SD 57109

Melissa's position on the Board needs to be filled, along with her position on the Scholarship Committee and as Committee Chair. The unfilled board position will be mentioned in the newsletter. Stevie Holmes volunteered to take Melissa's place on the Scholarship Committee and serve as Committee Chair. Linda Watts volunteered to review the scholarships before they are sent out to the committee to eliminate those that are not relevant or are submitted as incomplete.

**Next Meeting:**

Next Board Meeting will be on Thurs. October 19, 2017 at 10:30 CST.

A motion was made by Gary Haag at 11:32 am to adjourn the meeting, with a second by Bob Miller. Motion passed.

Submitted by,  
Melissa Fahy  
SDAEP Association Manager