

MEMORANDUM

| TO: | PHONE | FAX | EMAIL |
|------------------|--------------|------------|--------------------------------------------------------------------------|
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| FROM: | | | |
| Carolyn Trautman | 216-3256 | 225-1619 | sdaep@yahoo.com |

SDAEP Board Meeting Conference Call July 20, 2017 Meeting Minutes

Called to order at 10:33 am CT by President Bakeberg. Board members present were Gary Haag, Stevie Holmes, Tyler Hengen, Bob Miller, Melissa Fahy and Linda Watts. Meg Thorton and Carolyn were also present.

Review/Approve Minutes from previous meeting:

Motion by Gary Haag to approve minutes from June 22, 2017 meeting with the following corrections:

- The Hazardous Waste Sampling Course was in Pierre and taught by TetraTech.
- Brad Bishop taught ground water monitoring and sampling courses at Western Dakota VoTech,;
- Only those SDGS employees who are currently 40 hour certified will be attending the 8 hour refresher. SDGS will not be certifying new employees.

second by Stevie Holmes, motion carried. Carolyn will make these corrections and email the corrected minutes to the Board.

Financial Report:

SDAEP secretary Linda Watts provided the following report. Account balances:

Checking - \$9,641.72
Grnd H2O Conference Checking - \$ 115.00
Savings - \$6,012.14
CD - \$ 10,524.89
Total - \$26,293.75

All money owed to SDAEP from the Ground Water Conference Account has been paid to SDAEP checking. Totals include about \$2100 of additional revenue from 2017 8 hour refreshers. Scholarships will be paid August 1, 2017 - \$2500.

2018--8 Hour and 40 Hour Planning:

Carolyn reported that the RFP has not yet gone out due to a delay in locking down the dates for Lead and EAFB. Once locked down the RFP will go out to Shawn, Tony Drovdal (in Sioux Falls), and Nathan Barton. She did contact Jon Puetz and he had no suggestions for potential instructors.

NAEP Affiliate Chapter Interest:

A new member to SDAEP, Meg Thorton with HDR Engineering, has expressed interest in forming an NAEP chapter. Meg introduced herself. She has been in SD for 7.5 months. Alaska was her previous home where she was active in NAEP. After searching she found are group, but indicated that very few NEPA people knew about us. There is a large contingency interested in forming an NAEP chapter mainly for the networking and professional development. Local chapters maintain autonomy and the charter regulations differ. The only top down directive is the ethics code. Whether a chapter is formed or not, SDAEP should be reaching out to additional environmental staff with NEPA and pipeline regulations. Bob Miller reviewed SDAEP's look at NAEP membership several years ago. SDAEP needed to have 10 NAEP members to be

considered a chapter at \$145 ea/yr. Meg said in Anchorage they used on-line training and hosted lunch and learn events. NAEP speakers and training is urgent and topical. It provides access to a speaker roster which includes a list of talks and conference calls on topics such as wetland delineation. Sometimes national will pay if the chapter submits a request for money to sponsor an event. Stevie wanted to know if the national dues come back to the chapters or do they have to be specifically requested for an event. Meg indicated that the NAEP funnels local members and money back to local chapter. Alan Bakeberg wanted to know if national has fulltime staff or volunteers. Meg said the President and Board are all practicing environmental professionals and they have an account group. The current VP is with HDR and works with NEPA in California. The President is a consultant. Memberships are individual and the code of ethics pertains to national group members. SDAEP will survey its members to determine interest and added value in NAEP chapter affiliation. Currently SDAEP has Cheryl Kandaras, Mary Kenner, Mitch Kannenberg and Meg Thorton who are NAEP members.

Newsletter update:

Carolyn indicated she has the newsletter in progress. Gary and Alan said they received some emails on the meandering waters issue and will forward them for inclusion in the newsletter.

Other Business:

SDAEP will survey its members to determine interest and added value in NAEP chapter affiliation. Currently SDAEP has Cheryl Kandaras, Mary Kenner, Mitch Kannenberg and Meg Thorton who are NAEP members.

Next Meeting: August 24, 2017 will be the next Board meeting at 10:30 am central time.

Motion by Gary Haag to adjourn, second by Bob Miller, motion carried. Meeting adjourned at 11:29 am.

Respectfully submitted, Carolyn Trautman