

## MEMORANDUM

<b>TO:</b>	<b>PHONE</b>	<b>FAX</b>	<b>EMAIL</b>
Bob Miller	348-0111	721-0265	<a href="mailto:bob@thechemistrylab.com">bob@thechemistrylab.com</a>
Gary Haag	673-9314	673-9208	<a href="mailto:ghaag@fs.fed.us">ghaag@fs.fed.us</a>
Alan Bakeberg	773-6049	773-6048	<a href="mailto:alan.bakeberg@state.sd.us">alan.bakeberg@state.sd.us</a>
Stevie Holmes	677-6147		<a href="mailto:Stevie.Holmes@usd.edu">Stevie.Holmes@usd.edu</a>
Linda Watts	335-5512	335-0773	<a href="mailto:lwatts@geotekeng.com">lwatts@geotekeng.com</a>

  

<b>FROM:</b>			
Melissa Fahy	359-1596		<a href="mailto:sdaep@yahoo.com">sdaep@yahoo.com</a>

### **SDAEP Board Meeting Conference Call December 21, 2017 Meeting Minutes**

**Called to order** at 10:35 am CT by President Bakeberg. Board members present were Bob Miller, Gary Haag, Linda Watts, and Stevie Holmes. Kayla Fawcett and Georgina Smith were also present for groundwater conference updates. Melissa Fahy was also present.

#### **Review/Approve Minutes from previous meeting:**

A motion was made by Gary Haag to approve the November 16, 2018 revised minutes. A second was made by Stevie Holmes. Motion was passed.

#### **Financial Report:**

Linda presented the financial report as follows:

Main Checking: \$4,552.23  
GW Conference Checking: \$115  
Savings: \$6,808.26  
CD: \$10,540.67  
Total: \$22,016.16

Linda noted that Shawn will need to be paid in order to receive the 5% discount on the OSHA courses. She will transfer money from the savings into checking to pay Shawn. A motion was made by Gary Haag to approve the Financial Report. A second was made by Bob Miller. Motion passed.

#### **2018 8 Hour and 40 Hour Planning:**

Melissa Fahy gave an update on 40 Hr and 8 Hr registrations. There have been 3 registrations for the 40 Hr Certification course and only 8 registered for the 8 Hr refreshers. The board approved sending out the flyer in the mail as a "reminder" to people to sign up. Melissa will send the flyer to Quality Quick Print in Aberdeen for printing and mailing shortly after Christmas.

#### **Groundwater Conference Update:**

Kayla Fawcett and Georgina Smith gave an update on the Groundwater Conference planning. The \$275 sponsorship from Terracon was lost in the mail so Georgina was working with Terracon to reissue the check. They will be sending out the 2<sup>nd</sup> Call for Speakers in early January.

The board discussed ideas for speakers for the Annual membership meeting. One idea was a speaker to talk about the Custer State Park Fire. Gary Haag will check with the state folks for a potential speaker. Another idea was the speaker from the Iowa Groundwater Conference. Melissa will check on that.

**Newsletter/Membership/Website update:**

Melissa gave an update on the membership renewals. Renewals were coming in slow, but with the flyer going out in the mail, renewals should start picking up. The next quarterly newsletter is scheduled for February. The website has been updated and Melissa will continue to update the website as registrations come in.

**Other Business:**

Still need to fill the 2 board positions and scholarship committee position. Stevie Holmes will check with Dick Hammond about the open position on the Scholarship Committee.

**Next Meeting:**

Next Board Meeting will be on Thurs. January 18, 2018 at 10:30 CST.

A motion was made by Gary Haag at 11:20 am to adjourn the meeting, with a second by Bob Miller. Motion passed.

Submitted by,  
Melissa Fahy  
SDAEP Association Manager